

16 December 2010

Joint Regional Planning Panel Secretariat  
GPO Box 3415  
SYDNEY NSW 2001



Dear Madam

**Subject: DA/1801/2010 - Serviced Self Care Housing under SEPP (Housing for Seniors or People with a Disability) 2004 and Community Facility at 10 Central Road Cooranbong**

Please be advised that the subject development application, your reference 2010HCC041, which was lodged with Council on 14 October 2010, has been withdrawn.

A preliminary assessment of the application was undertaken and this revealed that the submitted documentation was insufficient for Council to complete a detailed assessment and thus reach a recommendation for the determination meeting of the Joint Regional Planning Panel (JRPP) scheduled for 16 December 2010.

A meeting was held with the applicant on 23 November 2010 where the issues with the documentation were discussed and the importance of JRPP applications being reported within the set time period was explained. It was agreed that the timeframe for the amended documentation to be submitted to allow Council to prepare and finalise a report to the JRPP for the December meeting would likely be unachievable.

Following this meeting, correspondence was received from the applicant requesting that the application be withdrawn.

Should you require further information, please contact me on 4921 0401 or by email: [lstevens@lakemac.nsw.gov.au](mailto:lstevens@lakemac.nsw.gov.au).

Yours faithfully



Lisa Stevens  
**Development Planner**  
**Development Assessment and Compliance**

Our Ref: DA/1801/2010

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